



11/2018

DRIVER'S EDUCATION PROCEDURES

STARTING YOUR VEHICLE

1. **Adjust your seat.** In most cars, the lever is under the left side of the seat. Some cars have power adjustments to the left side of the seat.
2. **Adjust all mirrors** to optimize visibility.
3. **Fasten your seatbelt**, and make sure all passengers have also.
4. **Adjust the steering wheel.**
5. **Turn off phone**
6. Place right foot on brake.
7. Start engine by turning key to start. **DO NOT TOUCH THE GAS PEDAL.**
8. Set necessary adjustments on dashboard. **TURN ON THE HEADLIGHTS**
9. Test other lights including blinkers and hazard lights.
10. Make sure your right foot is on the brake.
 1. **Shift** into proper gear.
 2. If you are on the side of the road: Put your left **blinker** on. Release the parking brake.
 3. **CHECK FOR TRAFFIC! Look** in your ¹rear-view mirror, ²the side mirror, and ³over your shoulder Toward Traffic (blind spot)
11. Step on the gas, and steer away from the curb. (Turn, Go)
12. Always double-check the traffic.

PULLING OVER

1. **Scan ahead** to make sure if side of road is clear of debris.
2. Turn on right **blinker**.
3. Turn towards curb at slight angle.
4. **Stop** vehicle when;
 - a. Vehicle is **less than 12 inches** from the curb.
 - b. Vehicle is **parallel** to edge (curb or grass)
5. Do not rub curb or leave road surface.

SECURING THE VEHICLE ON A HILL

1. Properly position along the roadways edge.
2. Turn the steering wheel to angle tires properly.
 - a. To the road if uphill with curb
 - b. To the edge all other times
3. Set the parking (Emergency) brake firmly
4. Shift into Neutral and slowly release service brake to check if the car rolls, if so repeat step 3 shift into park
5. Turn off the instruments on the dashboard.
6. Turn off the ignition. Exit, and lock the vehicle.

U.C.L.A. = Uphill with Curb turn to the Left

All others turn to the Right

STARTING ON A HILL

1. Start the vehicle, and set all necessary accessories.
2. Straighten the wheels and place right foot firmly on brake.
3. Shift to drive.
4. Press the gas slightly (to hold the car in place to prevent roll back).
5. Release the hand brake. (Do not move until step 7) Bliker left.
6. Check for traffic! Look in the rear view mirror, side mirror, and over your left shoulder.
7. Pull away from the curb-safe and slow. Always double check for traffic.

THREE POINT TURN

1. When properly positioned at the curb, shift into proper gear if necessary, blinker left, check rear-view mirror, side mirrors, and check your blind spot over your left shoulder.
2. Roll ahead, while turning the wheel all the way to the left.
3. Put the left front tire to the edge of the road, not over edge or on the curb.
4. With your foot on the brake, **shift** to reverse,
5. **Check** your left blind spot, and **turn** the wheel all the way to your right while **backing up** looking over shoulder out the back window,
Halfway across street switch to looking over left shoulder at curb.
6. Reverse across the road and put the left rear tire to edge of the road.
7. **Shift** to drive, **signal** left, **look left, right, and left** and **turn** the wheel to the left then return to the lane of traffic.

BACKING ALONG THE CURB

1. Pull over to side of the road as instructed using your **blinker**.
2. **Shift to reverse**, and keep foot over brake.
3. **Check left blind** spot then look **out back window**. With your right hand on the back of the passenger's seat.
4. Lift your foot off the brake and **proceed backwards slowly**.
5. Periodically look in the side mirror to double check the straightness of the car-only if car is stopped!!!

PARALLEL PARKING

1. **Blinker** and pause beside back car to hold off traffic behind you.
2. **Stop parallel** beside front car, and check to see if **back bumpers** of both cars are **even**. Two to three feet away.
3. **Shift to reverse**, **check** to blind spots, **turn** the wheel to the right, and **back up**.
4. When the car is at the proper angle to the curb, **stop**, straighten the wheel (1 ½ turns) and **back up** straight.
5. Bring the front of the car in by steering sharply to the road and place the rear of your car where desired
6. Make necessary front and rear space correction when you are within 12 inches of the curb.
 - a. (1 adjustment only)

LANE CHANGE

1. **Check rear-view mirror** for the general traffic pattern.
2. **Check the side mirror** for traffic in intended direction.
3. **Check blind spot** in direction you are traveling.
4. **Blinker, steer**, and make the change quickly, but smoothly.
5. **DO NOT BRAKE!** Go steady speed.